Name: Date:

**Unit 1: Research – Synthesizing Information to Write**

**Synthesizing Information:** Look at the information that you have gathered. Ask your teacher or another expert to review your information. Make sure you only use important information and relevant details to write about your topic. Cross out information that is not relevant.

Use your notes to plan the paragraphs for your report.

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**Opening Paragraph:** *Good expository writing will have a main idea and details to support it. In your opening paragraph, write an interesting introductory sentence. It should make the reader want to know more about your topic.*

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**Middle Paragraphs:** *Make sure your middle paragraphs support what your writing is mostly about.*

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**Closing Paragraph:** *In your last paragraph, summarize the information you presented. Remember to state the main points you covered.*

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**STEP 4: Organizing and Presenting Ideas**

Read your opening paragraph, middle paragraphs and closing paragraph with a partner. Revise and edit these paragraphs. Make any changes to your writing before you begin your final copy.

Delete all teacher text from your writing. Add a title. Make your title a larger font and underline it.

Insert a picture which goes along with your writing.